



CONTRIBUTION APPLICATION		
APPLICANT INFORMATION		
Organization:		
Contact:	Title:	Phone:
Address:		
City:	State:	ZIP Code:
Email:	Are you a 501(c) 3 organization?	
AMOUNT AND USE OF FUNDS		
Amount Requested:		
Use of Funds:		
Name of Program or Event:		
Description of Event:		
TIMEFRAME & DATES		
Date of Program or Event:		
Deadline to Notify Organization of Decision:		
Deadline for Sponsorship Information, Logo & Artwork:		
DESCRIPTION OF ORGANIZATION		
Include mission, clientele and major accomplishments:		
BENEFIT TO COMMUNITY		
Who benefits from your cause? How many?		
RELATIONSHIP TO ELKINS		
Please advise us if an Elkins employee(s) is a board member, volunteer or client, or if your organization has any other business		
Relationships with Elkins:		
PREVIOUS DONATIONS		
Please include year, donation type/amount and purpose:		
INCOME SOURCES		
List source of current income, including amounts derived from each source.		
Individuals:	Foundations:	United Way:
Corporations:	Government Agencies:	In-Kind:
Other: (Specify)		



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<b>ATTACHED DOCUMENTS</b>	
Please provide a list of your officers and board members (Include names and affiliations):	
Please include an IRS Tax Determination Letter (Required for amounts over \$2,000)	
Current Operating Budget: (For organization, specific program or project requesting funds. Required for amounts over \$2,000)	
<b>PROGRAM/EVENT PURPOSE</b>	
Describe the specific purpose for which funds are being requested. Who will be targeted for the program/event?	
What is the expected attendance?	
<b>ADVERTISING BENEFIT</b>	
Please specify types, quantities, target audiences, distribution, etc.:	
<b>PROGRAM/EVENT REVENUES &amp; NET PROCEEDS</b>	
Revenues from Program (projected or last year's actual figures):	
Net Proceeds (projected or last year's actual figures):	
<b>OTHER MAJOR CONTRIBUTORS</b>	
Please list contributor and amount:	
<b>SIGNATURE &amp; DATE</b>	
Signature:	Date:
Title:	

Please feel free to attach any additional information you deem important. Completed applications and supporting documents should be mailed to the address below. Incomplete applications will be not considered.

Send this application to:

Elkins Constructors, Inc.  
 Corporate Contributions  
 701 West Adams Street  
 Jacksonville, FL 32204  
 Email: [Corporate Contributions](mailto:CorporateContributions@elkinsconstructors.com)